

## CWCS ACTION PLAN

### Goal 1: Improve Student Achievement in Reading and Writing

Rationale: STAR testing results, reading and writing is the key to all learning and a fundamental skill that students need to meet standards in all disciplines, student interviews, focus group reports, and student work samples

ESLRs Addressed: Eslr #1, Effective Communicator

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
1. Increase below or below basic CST scores to proficiency	Executive Director Education Specialists ELA Specialist-n/a 08-09 ES Support & ES Advisors Literacy Director-08/09 Intake Specialist Parents	Prof. staff dev. time ES/parent learning record meetings HQT Test Prep Use of state-adopted intake material STAR prep learning center classes 07 9 <sup>th</sup> gr. Academic Core- N/A 09/10 IEW parent/student workshop 08 Test Prep materials Study Island PLT K-5 curriculum Corrective Reading STAR Goal Sheets Corrective Reading	Edusoft tests Benchmark exams Accelerated Reader n/a 08/09 or other reports Yearly CST scores Lindamood Bell -n/a Learning Processes Follow up PLTs Corrective Reading	Spring 2004- spring 2009 Scantron tests taken by all 2-12 graders 05-06 07/08 offer parent workshops PLT- 12/08-ongoing K-5 curriculum- 11/09	Semester reports to the Parent Council Yearly reports to the newsletter STAR results	Edusoft AR N/A AS OF 08-09 Hired 3/05 Literacy Director ½ to ¾ 08-09
2. Identify assessment to determine student reading level k-8; high school; then use data to drive instruction	Executive Director Assessment Director Curriculum Director ES Support & ES Advisors School Counselor ELA Specialist- n/a 08-09 Literacy Director 08-09	AR-n/a as of 08-09 WRAT STAR Waterford USD bookadventures.com Professional Staff Development Basic Reading Inventory Aimsweb- pilot 09-10	ES reports Comparing reading levels at the beginning and ending of the year WRAT	Plan spring 2005 Implement Fall 2006 for k-high school WRAT for k-2 or non readers 06 or reading below grade level 08-09 HM & Holt Curr. Workshops to drive instruction 07	Semester reports to the Parent Council Yearly reports to the newsletter	Purchase of software Will purchase 7/05 Purchased Scantron/Ed Performance 7/05

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
2a. Create document that shows pre & post test comparisons	Executive Director Assessment Department IT Director ES Support & ES Advisors	Professional staff Development Edusoft Filemaker EdPerformance- Scantron	Actual Document First year for document was 6/06-Scantron	Fall 06- ongoing	Semester reports to the Parent Council Yearly reports to the newsletter	No additional cost
3. Identify techniques to improve reading skills	Curriculum Director ES Reading Expert ELA Specialist- n/a 08-09 ES Home Group Literacy Director- 08-09 Guidance	Professional staff Development ES/parent Learning Records PLT- 08-09	Standardized Test Pre & Post Test Comparisons Use Ed Performance Skills Connection Used AR more widely 06/07 school year AR n/a as of 08-09	Fall 04/05- ongoing LA interventions completed Workshops to model strategies to improve reading skills Basic Reading Inventory-09-10	Semester reports to the Parent Council Yearly reports to the newsletter	No additional cost
3a. Use student interventions for those below grade level	ESes; AESS Curriculum Director ELA Specialists ES Support & ES Advisors Parents	Assessment for reading level Individualized Curriculum Tutors; cp classes Prof. staff Development PLIP policy CAHSEE Intensive Intervention for 12th graders 9th grade Academic Core Probation status/monitoring for students who are at- risk	Reassessment/post test Edusoft tests Benchmark exams Accelerated Reader Yearly CST score	Spring 04/05- ongoing Curriculum Policy 8/05 07/08 find more tutors ACA Prob- 07-08- ongoing	Executive Director yearly report to Parent Council 9/05	Assessment fee if any

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
3b. Develop remedial plan for those working below grade level	Executive Director ES Support & ES Advisors School Counselor ES/Focus Groups Curriculum Director ELA Specialists	State Standards English Curriculum Software WUSD Curriculum Dept. HQT CAHSEE Intensive 07 EdPerformance Scantron PLIP PLT Guidance Placement recommendation Training CAHSEE tutors for intensive program	Es & Parent surveys Completed product	Fall 05/ 06- ongoing Follow RTI/Response to Intervention format. Pilot 08/09 & implement 09/10	Executive Director yearly report to Parent Council	No additional cost
3c. Identify Curriculum for English Learners & refine intervention steps	Executive Director Curriculum Director Special Education Teachers ES Support & ES Advisors ESes ELA Specialist EL teacher	Web pages Curriculum Fair Vendor Reps Accelerated Reader Bilingual ESes High Pt; AGS; Pacemaker EL Class	Edusoft tests Benchmark Exams CELDT	Feb. 2005- ongoing Completed Spring 05 ELL class began 8/05	CBEDS CELDT report	No additional cost
3d. Develop interventions for students not passing CAHSEE	Executive Director Curriculum Director Assessment Director ES Support & ES Advisors ELA Specialists School Counselor ESes	ELA Specialist CAHSEE Guides Web sites Edusoft Benchmark Exams HQT CAHSEE Intensive Intervention Plan Test prep for all students Training tutors Corrective reading training	CAHSEE Scores Edusoft report CDE report Quarterly Ass. Dept. report Waterford	Spring 2005 – ongoing Completed Spring 05 Additional steps and plan 11/05 Intensive plan 04/07	Assessment report to ED & PC	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
4. Assess all curriculum to ensure standards-based alignment	Curriculum Committee Executive Director Guidance Department Parent Support ES Support & ES Advisors ESes Home Groups ELA Specialist	Professional staff Dev. Vendors CDE CW web page Curriculum Fair Curriculum standards correlations link on website	Inventory of ES Implementation Informal Poll Learning Center Libraries	Spring 03/04 – ongoing Curriculum Policy 8/05 Holt Study guides 5/05 More Holt Study guides for grades 6-8 spring 2007	Professional Dev. Report List serve Webpage vendor list	No additional cost
4a. Provide Learning Styles Seminar for teachers and parents	Executive Director Parent Support Es Support & ES Advisors	PLS CW Web Page ES/Parent suggestions Feedback from stakeholders Prof. Staff Development	List of Prof. Growth Opportunities Attendance sheets from seminars	Jan.04/ 05- spring 2009 As needed Teacher workshop 9/05 <i>Parent workshop 2/07</i>	Yearly report to Parent Council in May Yearly report to Executive Director	\$3,500/ year
4b. Provide curriculum workshops for ESes and parents to help analyze instructional materials for alignment to CST	Executive Director Curriculum Director Parent Support Vendor Relations	Vendor list Vendor relations Need of stakeholder survey results Parent & ES Aligning Curriculum to the Standards Workshop Es Support Es Advisors	Newsletter listserve	Jan. 04/05- ongoing Feb. 06/07- curriculum fair	Quarterly report to PC Quarterly report to Executive Director School newsletter	\$1,000/ year
5. Develop & Implement benchmarks for grades k, & 1	Executive Director Focus Groups Curriculum Department ELA Specialist	Edusoft ELA Specialist Free Websites Waterford Dist Use of narration skills	Benchmark exams Audit by ED & Prof development report	Spring 06/07 Completed for implementation fall 07/08	Report to ED & PC in May	\$4,000

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
6. Develop & Implement writing prompts for benchmark exams	Executive Director Focus Groups Curriculum Department ELA Specialist-n/a 08-09 ES Guidance English Dept. chair Intake Specialist Literacy Director- 08-09	Edusoft ELA Specialist Free Websites Waterford Dist. Write Reflections Writing Strands Education & Career Class	Benchmark exams Audit by ED & Prof development report Portfolio	Spring 2005- ongoing Completed 6/05 Implemented 8/05	Newsletter Parent Council List serves Web site	Stipend for writing committee  \$1,200
7. Refine Writing rubric while aligning rubrics with grade level writing standards	Executive Director SS coordinator ELA Specialists Teachers English Dept. chair Intake Specialist Literacy Director- 08-09	Websites CDE Teachers Parents Curriculum District Write Reflections Update writing prompts	Audit by ED & Prof Development report	Spring 2005- ongoing Completed 6/05 New rubric introduced 11/05; 4/07 Update writing benchmarks Nov. 09	Newsletter Parent List serve ES List serve	\$4,000/ year
7a. In-service on using writing rubrics	ES Support & ES Advisors Parent Support Dept. ELA Specialist	Rubrics Prof. Staff Development	Audit by ED & professional Development	Fall 05/06 All ES meeting 9/05 Fall 07/08 Step up to writing with rubric. Rubric added to Writing booklet. Offer ES and parent workshops Updated benchmarks Feb. 10	Newsletter Parent List serve	Presenter's stipend Facility rental
8. Increase writing course offerings provide at learning centers	Executive Director Program Coordinators Curriculum Director Parents ESes English Department	Vendors Web sites Write Time? Institute in Excellence Writing Program Write Reflections A-G Learning Center Courses Learning Center Labs 9th Grade Academic Core	Course lists Vendor list List serve Parent survey newsletter	Spring 03/04- ongoing-	Quarterly Report to Executive Director & Parent Council Professional Growth Report	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
8a. Increase writing online resources	Executive Director Program Coordinators Curriculum Director Parents ESes	Write Guide Online instructors Stanford's EPGY (Educational Program for Gifted Youth)	Course lists Vendor list List serve Parent survey newsletter	Fall 05/06-ongoing	Quarterly Report to Executive Director & Parent Council Professional Growth Report	No additional cost
9. In-service for teachers and parents on how to teach writing	ELA Specialist Executive Director Curriculum Director ES Support & ES Advisors Parent Support	Inst. of Excellence in Writing Write Guide CP instructor Write Time? Write Reflections Bay Area Writing Project	Professional Develop report Sign in sheets Parent List serve Teacher/Parent Survey	Fall 05/06-ongoing IEW workshop 11/05; 9/07;9/08	Report to PC and ED Professional Growth Report	No additional cost
10. Revisit ESLRs to reflect characteristics of charter & present to all stakeholders	ESLR committee Executive Director	Previous ESLRS and Charter growth areas	Professional Staff Development Report ES and Parent First Meeting	Spring 04/05-Ongoing Completed 7/05; Given to stakeholders 8/05	Report to PC Newsletter	No additional cost
11. Use learning records to measure assessment of ESLRs	IT Director Executive Director ES Support & ES Advisors ESes	Filemaker	Run Yearly report	Fall 03- ongoing	Yearly report to PC and ED	No additional cost
12. Improve communication system	Communication Committee Executive Director Leadership team	Phone System Internet; Surveys Professional staff development Centralized intake Parent Support Parent & Es Listserves Student listserve 08-09	Yearly Surveys	Spring 04-ongoing added phone system 7/05 Parent Added intake process 8/06.	Yearly report to PC & ED	No additional cost
13. Disaggregate local and state assessment data to improve instructional practices	Data Team Eses Executive Director Parents	FRED ESes Edusoft CST Reports WRAT Scantron Curriculum ES Surveys	Networking Feedback CST scores Scantron Scores WRAT scores CAHSEE scores	08-09- ongoing	To parent council To leadership team Newsletter Staff agendas	Additional stipends as needed

## Goal 2: Improve student achievement in Mathematics

Rationale: STAR testing Results, CAHSEE Results, WRAT test scores, focus group meeting reports, parent interviews, student interviews, and student samples

ESLRs Addressed: EsI# 5; Mathematical Thinkers

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
1. Increase course offerings & support	Executive Director Program Coordinators Area Facilitators/focus groups ES support & ES Advisors Math Specialist Curriculum Department Math Department	Surveys Vendors Professional development Free web pages AESS Tutor programs Homework hotline Digital math live HQT A-G Learning Center Courses Learning Center drop in tutoring 9th Grade Academic Core-n/a 00-10 HQT courses HQT Office Hours Online classes Additional tutors Tutor training for CAHSEE	Comparing of yearly course offerings Compare number of students attending course offered	Fall 04/05-ongoing	Semester progress report to Executive Director and Parent Council Newsletter List serve	No additional cost
1a. provide variety of courses at learning centers	Executive Director Program Coordinators ES support & ES Advisors Math Specialist ESes	Vendors CP Instructors ESes survey	Compare semester course report	Fall 04/05-ongoing; added pre-alg, geo, a-g alg., & math coaching fall 05/06 ongoing; Added Alg 2; 2 CAHSEE Prep courses 07/08	Semester progress report to Executive Director and Parent Council Newsletter List serve	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
1b. provide more tutors	ESes Curriculum Director Parents/students Math Specialist	UOP, Stan State MJC, Delta Other comm. colleges Purplemath.com HQT CWCS Approved HQT/CAHSEE Tutor List Additional tutors	Quarterly Vendor report	Fall 04/05-ongoing Drop in tutoring at the centers 05/06; CAHSEE math tutors-ongoing; List of approved tutors 07/08	Semester progress report to Executive Director and Parent Council Newsletter List serve	No additional cost
1c. provide online help	Curriculum Department Math Specialist ESes	Ed Performance Apex Math CP done online Websites Personal Professor Elluminate with AESS Math Facts- n/a 08-09 Alek Study Island Elluminate classes	Quarterly Vendor report CP course approval	Fall 05/06 Approval of Larson; Alek 05/06; HQT sessions 06/07, 07/08	Semester progress report to Executive Director and Parent Council Newsletter List serve	Cost of Math specialist
2. Evaluate materials for alignment of CA standards	Curriculum Dept. Guidance Dept ESes Tutors Math Specialist	Edusoft CDE website Vendor pgs with alignment of curriculum to standards Prof. Staff Development Parent/ES Workshop: Aligning curriculum to the Standards Curriculum Office Hours K-11 alignment	STAR Testing Benchmark Exams	Spring 03/04-ongoing Curriculum policy 8/05	ES Listserve Web page	\$12,000/ year

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
2a. Inservice on standards alignment & how to meet standards for ESes and Parents	Executive Director ES Support & ES Advisors Math Specialist	Math Home Groups CA State Standards Curriculum Dir. Prof. Staff Development Parent/ES Workshop: Aligning curriculum to the Standards Curriculum Office Hours	CAHSEE STAR WRAT Benchmark Exams	Fall 04/05- Ongoing	Accountability Report Card? ES listserv Home Group Notes	\$1,000
3. Refine math rubrics into 3 levels or course specific k-3 4-7 8-12	Executive Director Curriculum Director Math Specialist	Current rubric Waterford USD Web	Feedback form ES staff meetings on use of rubrics	(goal not being implemented at this time)  Fall 05/ 06 Grade 4-algebra  Fall 06/ 07 Grade k-3  Fall 07/08 Upper level	Newsletter Parent List serve Es list serve	\$4,000
3a. Training to implement rubrics for ESes	ES Support & ES Advisors	Professional Dev. Math Specialists Training Videos	ES evaluations	(goal not being implemented at this time) Fall 06 Grade 4-algebra Fall 07 Grade k-3 Fall 08 Upper level	Report to Executive Director and Parent Council	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
4. Assess student learning style and match curriculum	ES Support & ES Advisors Curriculum Dept. ESes Intake Math Specialist	Professional Development (PLS, Curr. Fairs) Our Web pages Parents/ ESes Parent In-services (PLS Curr. Fairs) Curriculum Office Hours Parent Training 2/09	Edusoft tests Benchmark Exams Star Tests	Jan. 05- ongoing Teachers give the PLS inventory to students; give pls to all new and returning students; Feb. 07 training workshop Centralized Intake 07	Report to Executive Director and Parent Council in May	No additional cost
5. Further develop & implement benchmarks to include grade k-1 – will review for readiness	Executive Director ES Support & ES Advisors Curriculum Dept. Parent Support	Professional Development WUSD Curriculum Dept.	Benchmark Exams Benchmark Reports Audit by ED & Prof. Development Report	Fall 06/07, K-1 math on hold	Report to Executive Director and Parent Council in May	\$4,000
6. Refine Math intervention/ steps to success	ES Support & ES Advisors ES focus groups Curriculum Dept Parent home group Math Specialist	Professional Development WUSD 9th Grade Academic Core- n/a 09-10 HQT math courses Approved tutors Drop In Math help at learning centers Online classes Ed Performance Skills Connection Math Readiness MDTP CAHSEE Intensive	STAR Results Edusoft exams Benchmark Exams Scantron	Spring 04/ 05 Grade k- Algebra Upper level Use of Ed performance skills connection begin 06	Report to Executive Director and Parent Council in May	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
6a. Develop interventions for students not passing algebra	Executive Director Curriculum Director Assessment Director ES Support & ES Advisors Math Specialist School Counselor	Math Specialist CAHSEE Guides Web sites Edusoft Benchmark Exams 9th Grade Academic Core HQT math courses CSU Sta. State math tutors Drop In Math help at learning centers 8 <sup>th</sup> grade algebra classes Math readiness MDTP Algebra readiness course- spring 10	CAHSEE Scores Benchmarks CDE report Quarterly Asses. Dept. report Waterford HQT quizzes and tests	Spring 2005 – ongoing Completed 5/05; began implementation 8/05	Assessment report to ED & PC	No cost
7. Identify & implement Assessments to determine student math level; provide CST curr. Based on findings.	Executive Director Math Specialist ES Support & ES Advisors ESes	Professional Development ES focus groups WRAT Accelerated Math/Apex Math Readiness Assessment Ed Performance	STAR Results Edusoft Exams Benchmark Exams1	Spring 04/05 Grade k- Algebra Upper Level Completed 6/05 – ongoing; implemented Ed Performance 8/05	Report to Executive Director and Parent Council in May	Cost of new assessment
8. Disaggregate local and state assessment data to improve instructional practices	Data Team Eses Executive Director Parents	FRED Eses Edusoft CST Reports WRAT Scantron Curriculum ES Surveys	Networking Feedback CST scores Scantron Scores WRAT scores CAHSEE scores	08-09- ongoing	To parent council To leadership team Newsletter Staff agendas	Additional stipends as needed

### Goal 3: Increase STAR student participation rate

Rationale: NCLB; Previous STAR participation rate below 95%; Charter renewal

ESLRs Addressed: EsIrs # 1, 3, 5, 6; Effective Communicators; Historically Aware Learners; Mathematical Thinkers; and Scientific Thinkers

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
1. Continue to offer and train ESes and parents on using Edusoft	Executive Director ES Support & ES Advisors ESes(Teachers)	Edusoft Rep. ESes Prof. Staff Dev.	Assess Edusoft usage	Present-ongoing 9/05 ES training	Semester report to the Parent Council	No additional cost to \$1,500/year
2. Further develop Benchmark exams	Executive Director Es Support & ES Advisors Assessment Dept. ESes	Edusoft question bank Other researched test questions	Benchmark results STAR results	Social Sci., Science – fall 05/ 06 12 <sup>th</sup> ; Science- 05/06 VPA-06/07 FL-06/07	Semester report to the Parent Council	\$4,000
3. Increase parent and student awareness of the importance of acquisition of the standards	Executive Director Es Support & ES Advisors Assessment Dept. Parent Support Dept. Curriculum Dept. ESes	Parent workshops; newsletters; Teacher/parent conferences Parent workshop training	Mastery of standards through Benchmarks & STAR	Present-ongoing 8/05 Implementation of curriculum policy  Provide test prep classes at Ir each year	Semester report to the Parent Council	No additional cost
3a. Increase parent and stud. understanding of the importance and mastery of the CST	Executive Director Es Support & ES Advisors Assessment Dept. Parent Support ESes	Parent workshops; newsletters; Teacher/parent conferences Provide Test prep materials	Mastery of standards through Benchmarks & STAR	Present-ongoing Feb. 06-07 parent workshop Feb. 07-08 Parent workshop	Semester report to the Parent Council	No additional cost

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
4. Provide test site sign ups in December for ESes	Executive Director ES Support & ES Advisors Assessment Dept. ESes	Filemaker Database	Check database to see that all have signed up	Dec. 04/05-ongoing	Report to the Parent Council in December	No additional cost
5. Provide accommodating test sites & additional sites as needed	Executive Director Assessment Dept. Test Site Coordinator	Other available sites	Increase number of sites to accommodate all students	Dec. 04/05-ongoing Added Los Banos 05/06 added Lodi 06/07	Report to the Parent Council in March	Cost of test sites needed To be determined
6. Parent will sign test confirmation letter stating their student will participate	Executive Director Assessment Dept. Staff ESes	Filemaker Database	Identify those who object to testing prior to testing	Jan. 04/05-ongoing	Report to the Parent Council in March	Approx. \$700
7. Personal call to families who decline to test	Executive Director Office Staff	List from letter notification of those who will not test	Note those who change mind and decide to test	Jan 04/05-ongoing	Report to the Parent Council in March	? \$200
8. Once testing begins ESes call those who do not attend	IT Department Assessment Dept. ES Support & ES Advisors ESes	Filemaker Database	Identify those who attend testing after they are called	March 04/05-ongoing	Report to the Parent Council in May	No additional cost
9. Once completed, review overall success of testing	Executive Director Assessment Dept. ES Support & ES Advisors IT Department ESes Parent Council Test Site Coordinator	Feedback from stakeholders	Note the total percentage of STAR participants	April 04/05-ongoing	Report to the Parent Council and all stakeholders in May	No additional cost
10. Disaggregate local and state assessment data to improve instructional practices	Data Team Eses Executive Director Parents	FRED ESes Edusoft CST Reports WRAT Scantron Curriculum ES Surveys	Networking Feedback CST scores Scantron Scores WRAT scores CAHSEE scores	08-09- ongoing	To parent council To leadership team Newsletter Staff agendas	Additional stipends as needed

## Goal 4: ASSESS POST GRADUATE STUDENT SUCCESS

Rationale: CAHSEE Results; Post Graduate Surveys

ESLRs Addressed: EsLrs # 1, 2, 3, 4, 5, 6, & 7; Effective Communicators; Technologically and Socially Skilled; Historically Aware; Effective Citizens; Mathematical Thinkers; Scientific Thinkers; and Lifelong Learners

Task	Responsible Person(s) Involved	Resources	Means to Assess Improvement	Timeline	Methods to Report	Cost
1. Send grad survey to 02-03 graduates	Executive Director Guidance dept. Office staff	Mail surveys call non respondents	Note data from received from survey	Nov. 08-June 09	To parent council To leadership team Newsletter Staff Agendas	\$300.-\$500
2. Mail survey for the next 3 years	Executive Director Guidance dept. Office staff	Mail surveys call non respondents	Note data from received from survey	Oct. 09	To parent council To leadership team Newsletter Staff Agendas	\$300.-\$500
3. Create online survey	Executive Director Guidance dept. IT Office staff	Internet	Note data from received from survey	Oct. 09	To parent council To leadership team Newsletter Staff Agendas	No additional cost
4. Senior Exit Survey	Executive Director Guidance dept. High School Committee Office staff ESes	ESes	Note data from received from survey	Oct. 09	To parent council To leadership team Newsletter Staff agendas	No additional cost

Updated: 6/05; 12/05; 10/06; 06/07; 08/07; 01/08; 6/08; 8/08; 8/09