

Connecting Waters Charter School Internet/Computer System Acceptable Use Regulations

*(Required for all students who use the school purchased internet service or a school purchased computer for educational purposes)
This will also complete the set up process for a parent/student Internet account and check out of computer system use through the school.
Process begins with an online account request submission and ordering a computer system by the ES.
(Once complete, ES mark box on parent checklist in FRED and keep in student file)*

ES Name _____ ES No. _____

Parent Name _____ Parent No. _____

Student Name _____ Student No. _____

Student Name _____ Student No. _____

The purpose of this policy is to insure that Internet access and use of the school owned computers will be appropriate and used only for educational purposes, consistent with the acceptable standards of the school and community.

Initials Required Below Where Indicated

Monitoring:

_____ CWCS will retain the right to monitor school purchased Internet service/school owned computer activity, review any material stored in files which are generally accessible to others, edit or remove any material that the school staff, in its sole discretion, believes violates the above standards, and terminate the Internet/Computer Agreement of any persons violating the conditions set forth in this agreement.

_____ Students using the Internet shall be closely supervised by the parent. The responsibility for supervision of students using their Internet account from anywhere shall be that of their parents/guardians. Just as parents need to monitor television and video viewing, radio listening, and reading materials, parents of students using a school computer are responsible for supervising their child's use of the Internet. Students and their parents are ultimately responsible for the materials accessed through the use of student Internet accounts.

_____ The information service may occasionally require new registration and account information to continue the service. This will require us to give out certain portions of your personal information to a 3rd party vendor required for this requested service.

_____ Any fees (**excluding long distance phone charges**) for this requested account will be deducted from ES instructional funds for your student. The amount charged will be pre-paid and not refunded.

_____ It is your responsibility (not the school's or the ES's) to verify with your local telephone company that the computer you are using to access this provided account is dialing a local (no charge) phone number. The school **will not** be responsible/liable for any long distance charges you incur while accessing this account.

Legal Issues:

_____ The California Computer Crime Bill (1979) added section 502 to the Penal Code making it a felony to intentionally access any computer or system or network for the purpose of:

- 1) Devising or executing any scheme or artifice to defraud or extort or,
- 2) Obtaining money, property or services with false or fraudulent intent, representations and promises.

_____ It is also a felony to maliciously access, alter, delete, damage or destroy any computer system, computer network program or data. Some examples of such offenses are:

- 1) Using the system for personal gain
- 2) Damaging school property, including software or hardware

Penalties include maximum fines of \$5,000.00 and/or imprisonment in the state prison system for up to three years or the county jail for up to one year. Juvenile offenders, unless otherwise dictated by law and circumstances, will be prosecuted through the juvenile court system. Anyone committing acts of the kind will face legal action and Connecting Waters Charter School disciplinary procedures.

Resources:

It is the intent of Connecting Waters Charter School to protect students from inappropriate information. However, the CWCS staff cannot screen all of the materials available on the Internet. Willful access to inappropriate material in any form by students as well as the importation of any material for "outside sources" is a violation of this policy and may result in disciplinary action including, but not limited to, the revocation of the right of school purchased Internet service and computer privileges on school owned computers and expulsion of the student.

Students, staff and parents hold a joint responsibility to insure that inappropriate material is not displayed or available on any school owned computer. Students and parents jointly hold a responsibility to report their awareness of such material to their ES. Failure to do so will result in appropriate punitive action including, but not limited to, the revocation of the right of school purchased Internet service and school owned computer privileges, and expulsion of the student.

Personal Use:

_____ The use of the school purchased Internet service and/or school owned computer and all of its equipment is a privilege. The school purchased Internet accounts and school owned computer systems will be for the exclusive use of the student.

Plagiarism:

_____ The utilization of another person’s written thoughts, research or data without crediting the material to that person is considered plagiarism. The student, who attempts to lead readers to believe they are reading a student’s original work, when it is not, is guilty of plagiarism. Students who have plagiarized material will be dealt with in accordance with the CWCS Parent/Student Handbook.

Internet Safety:

_____ Students will be explicitly taught about Internet safety, including how to protect online privacy and how to avoid online predators using CWCS Tech plan resources <http://ieminc.org/handbook/computerrel/cwtechres.htm> and downloadable workshops.

Copyright:

According to the Copyright Act of 1976, “fair use” means that information legally found on the Internet may be used for scholarly purpose. Information may not be plagiarized or sold.

Prohibited Uses:

This policy does not attempt to articulate all required or proscribed behavior by users. Misuse may come in many forms; it is commonly viewed as any transmission(s) sent or received that suggest or indicates pornography, unethical or illegal solicitation, racism, sexism and inappropriate language.

The Connecting Waters Charter School characterizes the following as unacceptable:

- _____ 1) Using school purchased Internet service/school owned computer system for illegal, inappropriate, or obscene purposes or in support of such activities.
- _____ 2) Utilizing school purchased Internet service/school owned computer system for any illegal activity includes violation of copyrights or other contracts violating such matters as institutional or third party copyright, license agreements and other contracts.
- _____ 3) Intentionally disrupting equipment of school owned system performance.
- _____ 4) Downgrading school owned equipment or system performance.
- _____ 5) Destroying any school owned hardware or software used.
- _____ 6) Utilizing school owned computing resources for commercial/financial gain or fraud.
- _____ 7) Pirating and/or theft of school owned data, equipment, or intellectual property.
- _____ 8) Gaining or seeking to gain unauthorized access to resources or entities.
- _____ 9) Utilizing a school owned system to encourage the use of drugs, alcohol or tobacco or any promotion or attempt to promote any unethical practices or any activity prohibited by law and Connecting Waters Charter School policy.
- _____ 10) Using harassing, abusive or obscene language.
- _____ 11) Annoying, harassing or intentionally offending another person.
- _____ 12) Introducing computer viruses into a school owned system.
- _____ 13) Forging electronic mail messages or using an access owned by, or used by another on school owned computers.
- _____ 14) Wasting of resources.
- _____ 15) Invading the privacy of others.
- _____ 16) Possessing data in any form (including hard copy, memory stick, or disk) which might be considered a violation of these rules.

Consequences of non-compliance

As with any other violation of school rules and regulations, consequences of violations include, but are not limited to, the following:

- 1) Suspension of school purchased Internet service access on school owned computers.
- 2) Revocation of school purchased Internet service access on school owned computers.
- 3) Limitations of computer access on school owned computers.
- 4) Revocation of computer access on school owned computers.
- 5) Connecting Waters Charter School disciplinary processes up to, and including, suspension and/or expulsion.
- 6) Legal action and prosecution
- 7) Financial liability for loss of school purchased Internet service and school owned computer system

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and appropriate legal action. I also agree to report any misuse of the information system to the Executive Director. All the rules of conduct described in the publication entitled “Internet/Computer Acceptable Use Regulations” apply when I am on a school purchased Internet service or using a school owned computer system.

(Adult Students over the age of 18 sign on the provided Parent Signature line)

Each space above preceding each line **must be initialed by the parent/adult student**, or this account cannot be activated. Please do not submit an account request if an agreement to the above cannot be made.

ES Name (Printed)

Parent Name/Adult Student (Printed)

ES Signature

Date

Parent/Adult Student Signature

Date